



FestiFolk España
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CONDITIONS FOR THE PARTICIPATION OF GROUPS ON THE YEAR CIRCUIT OF FESTIFOLK-SPAIN

1. Introduction

Festifolk-Spain is an Association of Organizers of International Festivals of Folklore of Spain and Portugal, created in the year 1998 and that, at present, agglutinates almost fifty festivals, chained in time.

Festifolk-Spain organizes annually a circuit that normally begins the first weekend of July and ends the third weekend of September. In this circuit, about thirty international Folklore groups are participating every year, as well as the different local groups from Spain and Portugal.

The conditions detailed below try to determine the relations between Festifolk-Spain and those folklore groups that intend to attend the annual circuit of international festivals of folklore of Festifolk-Spain.

2. Requests for participation in the circuits of Festifolk-Spain

Those groups that wish to participate in this circuit must contact the Board of Directors of Festifolk-Spain, through their presidency (presidencia@festifolk.org), completing the application form for participation in the circuit.

They can also contact directly any of the festivals that make up Festifolk-Spain and in this case, it will be the festival that will communicate the request for participation to the Presidency.

Applications to participate in the circuit must be sent before December 31 of the previous year.

The communications between the different international groups and Festifolk-Spain will be carried out preferably in Spanish or, if this is not possible, in English.

3.- Conditions of participation in the circuit of Festifolk-Spain

- a) **Number of components.** The maximum number of members per group will be 30-35 people, including drivers and accompanying persons, who must be over 16 years old or, failing that, those responsible for said persons will be the directors of each of the participating groups, exempting the organization of any responsibility. All members of the group must take an active part in the show, allowing only a maximum of three companions, provided that the number of 35 people is not exceeded.
- b) **Types of accommodation and meals offered by the circuit.**
 - The festival will provide quality accommodation, with beds, sheets, blankets and pillows, it can be in shared rooms but always in separated sexes.
 - The services will be clean and sanitized and will have toilets, hot and cold running water, enough toilets and / or showers. The members of the group should bring their own towels.
 - The food will be of good quality, offering three meals a day, of which at least one should be a hot dish. The festivals will pay special attention to the groups with special requests (religious beliefs, components with food problems, etc.), communicating this end to Festifolk-Spain and indicating what foods people prefer to eat that present some type of food problem.
 - The group must take into account that the food will be typical of the host country.
 - The festival will provide non-alcoholic drinks to the group during performances.



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- c) Transport.
 - The group must reach its coast to Spain.
 - In the event that the group travels by plane, it will be necessary to indicate which will be the Spanish airport of arrival, being the Madrid airport the reference, putting Festifolk-Spain a bus with sufficient capacity for the transfer of the group within the circuit.
 - In the event that the group travels by bus, it must reach its coast to the Spanish border, paying Festifolk-Spain transport aid per kilometer traveled in the interior of Spain.
- d) Show.
 - The group must be able to present shows of 10, 20, 30, 40, 60 and 75 minutes.
 - The group must have a minimum of 6/8 mixed couples on stage.
 - The group will have the obligation to bring live music, not assuming the organization to any group that does not comply with this requirement. In the event that recorded music must be used at some point in the performances, this detail must be specified in the application for participation, as well as the specific duration of this situation.
- e) If the invitation consists of an exchange of groups between two countries, then economic or other conditions may vary and must be included in the invitation.
- f) One month before the arrival of the group to Spain, Festifolk-Spain will provide detailed information about the different festivals in which the group will participate, as well as the details of the person responsible for each one of them.
- g) The Festivals reserve the right to take photographs and video files without payment to the participating groups.
- h) If the group does not respond before the deadline established in the invitation, Festifolk-Spain is not obliged to accept the group.

4. Information that the group must provide 90 days before arrival in Spain

Once the group has accepted the invitation to participate, you must provide the following additional information:

- a) List of participants, indicating special needs as regards feeding or other issue (complete attached model 3- Request for participating data).
- b) Confirmation that the group has arranged health insurance. Medical expenses will be borne by the group during their participation in the festival, including the round trip to the festival (complete attached model 4- Safe Declaration).
- c) Confirmation that the group has made the necessary arrangements to obtain the visas, in case they need them. The groups will initiate the steps to obtain their visas in advance. The embassies of many countries work through a system of appointments and there are waiting lists to apply for visas (attach supporting documents).
- d) Confirmation of transport conditions to the festival, number and times of flights, etc. (attach supporting documents).

e)

5.- Information that the circuit must provide to the groups before the arrival of these to Spain

- a) Written agreement between the festival and the group about economic conditions.



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- b) Information about the circuit to be carried out by the group, indicating the cities, dates and organizers of each of the festivals.

6. Information the festival must provide upon the arrival of the group.

- a) A dossier on the program of the festival, in which all the activities in which the group will participate must appear in detail.
- b) A planning of the scenarios, including dimensions and the location of musicians and dancers in it.
- c) Location of costumes.
- d) Rest periods of the group.
- e) Displacements to be made by the group within the festival.
- f) The festival must make available to the group a guide throughout the group's stay at the festival.

7.- About the technical aspects of the festival.

- a) The festival will program, as far as possible, a rehearsal time on stage for the groups. There will be a space for rehearsal.
- b) The festival will schedule a sound check for musicians, singers and dancers.
- c) Exchange of gifts: In most festivals there is an exchange of gifts between organizers and participating groups. The festival will inform the group about when and where this delivery will take place.
- d) Breaks: the groups will have reasonable rest time during the festival. At the beginning of the festival, detailed information about rest periods will be provided.
- e) Medical assistance: the group is responsible for arranging medical insurance. The festival could advise the group before the festival about where there are problems when arranging insurance. In case of emergency, the festival is responsible for providing the necessary medical assistance. In the same way, the festival will take care of possible accidents that occurred during the performance. First aid material must be available. The festival is not responsible for medical assistance for medical problems that arise before the start of the festival.
- f) Group discipline: the group director will be responsible for the behavior of its members. The group will exercise the role of ambassador of its country, therefore its members will behave as guests. Emphasis will be placed on punctuality, understanding with the rest of the groups and with the organizers of the festival and on the level of noise, especially at night. The members of the group will not abuse alcohol and will comply with national / local legislation regarding their consumption. The group will be responsible for any damage accidentally or deliberately caused by any of its components.
- g) Friendship: the festival should encourage groups to get to know each other during the festival.
- h) Flag: groups are recommended to bring TWO flags for use in stages, parades, etc.
- i) Insurance: it is recommended that groups have insured musical instruments, costumes, etc. The festival is not responsible for the loss or damage suffered by them.